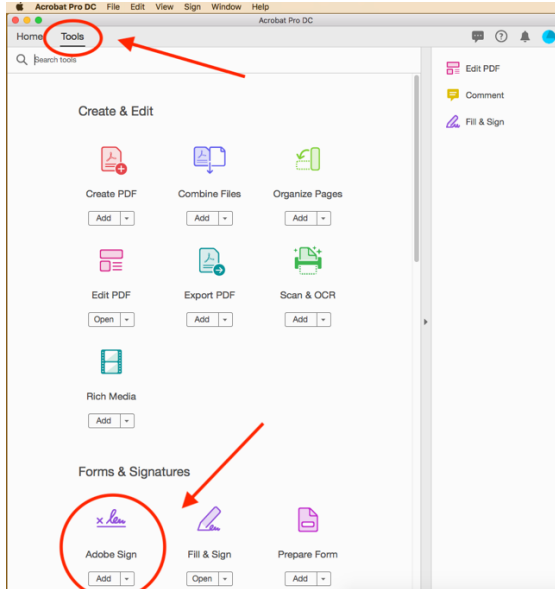
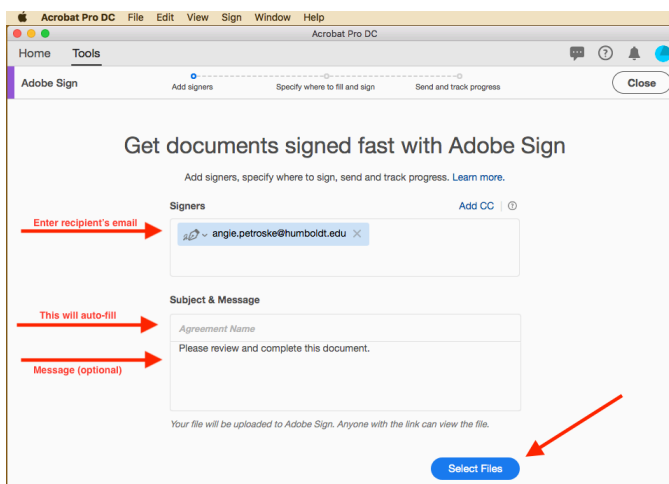


# Model Release 2020: Instructions for sending via Adobe Sign

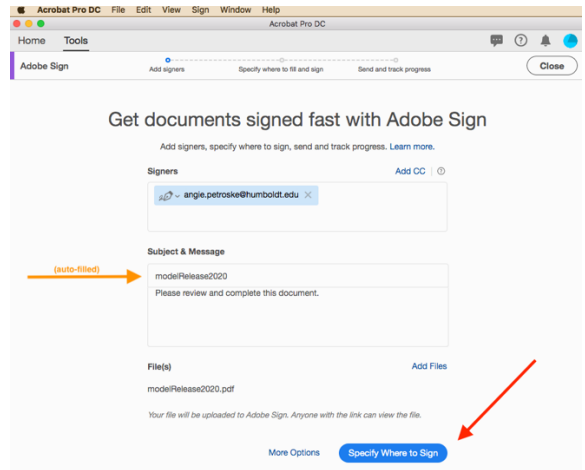
1. Open Adobe Acrobat DC, select Tools, then Adobe Sign.



2. Enter recipient's email (signer). Write a message, if desired. The Subject line will auto-populate based on the name of the file you are sending. Click Select File and navigate/select the file stored on your computer.



3. Click on Specify Where to Sign.



4. The form will open with fillable fields highlighted. [Add Project Notes (optional) by double-clicking the highlighted box and typing a note in the pop-up's "Default Value" text box, then click OK.] Click Send.

